

SCHOOL DISTRICT OF CLAY  
FIELD TRIP REQUEST

APPROVED: Lyle Sady  
ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
SEPTEMBER 2007  
17,

1. School Requesting: MS JH

2. Transportation (Check one):  
School Bus/s \_\_\_\_\_ Automobile/s \_\_\_\_\_ Commercial Carrier  Other \_\_\_\_\_  
If commercial or other, state type: \_\_\_\_\_

3. Trip(s) overnight: yes  no \_\_\_\_\_ Trip(s) out-of-state: yes  no \_\_\_\_\_

4. Dates of Field Trip\*: 3-30-08 Destination\*: Washington D.C.  
\*For school buses... if more than one bus is requested, reference bus request form.  
4-4-08

5. Group Taking Trip: 8<sup>th</sup> grade students

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board Form. \_\_\_\_\_

7. Educational Value of Field Trip: Students will be provide the opportunity to see Washington, D.C. and see first-hand many of the historical sites and documents which they will be taught and discussed throughout their 8<sup>th</sup> grade U.S. History Curriculum.

8. Supporting SSS Benchmark(s):  
SSC 1.3.4 / SSC 1.3.2 / S.S.C 1.3.3 / SSC 1.3.5 / SSC 1.3.6  
SSC 2.3.1 / SSC 2.3.2 / SSC 2.3.3 / SSC 2.3.4 /  
SSC 2.3.5 / SSC 2.3.6 / SSC 2.3.7

9. Number of Students\*: 40 Number of Chaperones\*: 15

10. Cost Per Student: \$589.00 Budget Code or Source to be charged: \_\_\_\_\_  
(Examples: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time\*: 8:00 pm Returning Time\*: 6:00 am

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number/s: \_\_\_\_\_

RECEIVED  
AUG - 9 2007

Brandon  
Teacher, Team Leader, Department Head, Etc.  
Lyle Sady  
Principal  
District Office Approval

APPROVED: [Signature]  
ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
SEPTEMBER 17, 2007

SCHOOL DISTRICT OF CLAY CC  
FIELD TRIP REQUEST

1. School Requesting: WJHS
2. Transportation (Check one):  
School Bus/s \_\_\_\_\_ Automobile/s \_\_\_\_\_ Commercial Carrier  Other \_\_\_\_\_  
If commercial or other, state type: Charter Bus
3. Trip(s) overnight: yes \_\_\_\_\_ no  Trip(s) out-of-state: yes  no \_\_\_\_\_
4. Dates of Field Trip\*: May 3, 2008 Destination\*: Valdosta, GA - Wild Adventures classic  
\*For school buses . . . if more than one bus is requested, reference bus request form.
5. Group Taking Trip: WJHS Band
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board Form. \_\_\_\_\_
7. Educational Value of Field Trip: The Symphonic and Beginning Bands will play a concert for music adjudicators. They will receive feedback from adjudicators from a clinic and Taped, written comments.
8. Supporting SSS Benchmark(s): MU.A 2.3, 3.3; M.U.C 1.3; M.U.D 1.3, 2.3; M.U.E 1.3, 2.3
9. Number of Students\*: 70 . Number of Chaperones\*: 8
10. Cost Per Student: 130.00 Budget Code or Source to be charged: \_\_\_\_\_  
(Examples: Internal Accounts, 5100-331, Athletic Departments)
11. Departure Time\*: 6:00 am . Returning Time\*: 11:59 pm

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number/s: \_\_\_\_\_

RECEIVED  
AUG 22 2007  
Secondary Education

Wanda [Signature] Scott Boye  
Teacher, Team Leader, Department Head, Etc.  
[Signature]  
Principal  
[Signature]  
District Office Approval



# ORANGE PARK HIGH SCHOOL

"HOME OF THE RAIDERS"

MICHAEL WINGATE  
Principal

RAY DUKES  
Vice Principal

KIM ALI  
MICHAEL  
MICHELLE RO  
WILLIAM FL  
Assistant Pr.

APPROVED: *[Signature]*  
ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
SEPTEMBER 17, 2007

OVERNIGHT

September 5, 2007

Mr. David Owens  
Clay County School Board  
900 Walnut Street  
Green Cove Springs, FL 32043

Dear Mr. Owens,

The annual Stetson Univ. Choral Clinic will be held this year on September 28-29. Designed for serious music students, this event offers students an opportunity to perform excellent choral music in a college setting under the direction of a clinician. A maximum of twelve students may attend. Students are transported by parent chaperones, and the total cost per student is approximately \$50.00. The following Sunshine State Standards apply:

- MU .A. Skills and Techniques (performance)
- MU .C. Cultural and Historical Connections (literature genre)
- MU .D. Aesthetics and Critical Analysis

Orange Park High School has had a number of students attend Stetson as a result of participating in this clinic—some having received substantial scholarships.

Please contact me if you require further information. I eagerly await your approval.

Approved: *[Signature]*

Sincerely,

*[Signature]*  
Janet Metcalf

*[Signature]*

RECEIVED  
SEP 5 2007

Secondary Education

2300 Kingsley Avenue, Orange Park Florida 32073  
Phone (904) 272-8110 Fax (904) 272-8181

"An Equal Opportunity Employer"

#3

APPROVED: *Zyde Dedy*  
ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
SEPTEMBER 17, 2007

2300 Kingsley Avenue  
Orange Park, Florida 32073  
Phone: (904)272-8110  
Fax: (904) 272-8175  
Home of the Raiders

Michael Wingate  
Principal

August 27, 2007

RECEIVED  
AUG 30 2007  
Superintendent's Office

David Owens  
Clay County School Board  
900 Walnut Street  
Green Cove Springs, FL

Dear Mr. Owens:

This letter seeks approval for the OPHS Chorus "biennial trip to New York City in the spring of 2007. Begun in 1994, this experience has become quite a tradition for both parents and students.

The schedule requires that we leave Orange Park on Thursday March 27, arrive in the city on Friday, leave New York on Monday, and return to Orange Park on Tuesday, April 1. The trip includes visiting sites of historical and cultural interest, seeing three Broadway productions, and a Chorus performance in the Cathedral of Saint John the Divine. The following Sunshine State Standards apply:

- MU.A. Skill Techniques
- MU.C. Cultural and Historical Connections
- MU.D. Aesthetic and Critical Analysis

We take this trip on charter motor coaches, and our lodging is in northern New Jersey. These arrangements have both economic and safety value.

The total cost of the trip will be approximately \$1149.00 per person. This includes transportation, lodging, breakfast and dinner while in New York, and entry fees into all shows and attractions. Each person is responsible for his own cost. By giving ample notice, I have found students can easily earn their own way.

This will be the seventh such trip taken by the OPHS Chorus. It has been our privilege to represent not only our school but also Clay County and our fine school system. I hope that this request will receive a positive response and the students can begin making appropriate plans.

Should you require further information, do not hesitate to contact me.

Sincerely,

*Janet Mitcalf*

RECEIVED  
SEP - 5 2007

Secondary Education

#2

**SCHOOL DISTRICT OF CLAY COUNTY  
FIELD TRIP REQUEST**

**APPROVED: *[Signature]***  
**ADMINISTRATIVELY APPROVED**  
**PENDING BOARD APPROVAL**  
**SEPTEMBER 17, 2007**

1. School Requesting: Ridgeline HS

2. Transportation (Check one):  
 School Bus/s  Automobile/s \_\_\_\_\_ Commercial Carrier \_\_\_\_\_ Other \_\_\_\_\_  
 If commercial or other, state type: \_\_\_\_\_

3. Trip(s) overnight: yes  no \_\_\_\_\_ Trip(s) out-of-state: yes \_\_\_\_\_ no

4. Dates of Field Trip\*: 10/25-28/2007 Destination\*: Camp Blanding  
\*For school buses . . . if more than one bus is requested, reference bus request form.

5. Group Taking Trip: NJ ROTC

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the nec Agent of the Board Form. N/A

7. Educational Value of Field Trip: Regional Basic Leadership Training Camp

8. Supporting SSS Benchmark(s):  
PEA 3.4.1 PEB 1.4.1 HEB 1.4.5 LAA 1.4.  
AT 2.1.4.2 HEB 1.4.3 PEA 3.4.2 PEB 1.4.2 SSB 1.4.1 LAA 2.4.  
AT 6.1.4.2 PEB 2.4.4 PEA 3.4.4 PEB 1.4.4 LAA 1.4.2 LAA 2.4.  
AT 9.1.4.2 HEA 1.4.9 PEA 3.4.6 PEB 1.4.5 LAA 1.4.3 LAA 2.4.  
AB 2.4.2 LAC 1.4.4 LAD 1.4.2 LAD 2.4.4 LAD 1.4.3 LAE 2.4.8

9. Number of Students\*: 10 Number of Chaperones\*: 1

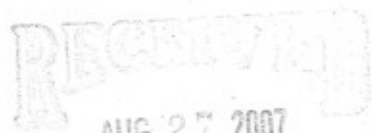
10. Cost Per Student: \$120 Budget Code or Source to be charged: 3167  
(Examples: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time\*: 1500 10/25/07 Returning Time\*: 1200 10/28/07

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number/s: 21843 21844

*[Signature]*  
 Teacher, Team Leader, Department Head, Etc.  
*[Signature]*  
 Principal  
*[Signature]*  
 District Office Approval

  
 AUG 27 2007  
 Secondary Education

SCHOOL DISTRICT OF CLAY COUNTY  
FIELD TRIP REQUEST

APPROVED: *[Signature]*  
ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
SEPTEMBER 17, 2007

1. School Requesting: Clay High School
2. Transportation (Check one):  
School Bus/s \_\_\_\_\_ Automobile/s \_\_\_\_\_ Commercial Carrier X Other \_\_\_\_\_  
If commercial or other, state type: 2 charter buses
3. Trip(s) overnight: yes X no \_\_\_\_\_ Trip(s) out-of-state: yes X no \_\_\_\_\_
4. Dates of Field Trip\*: 9/29-30/07 Destination\*: Ashville, NC.  
\*For school buses . . . if more than one bus is requested, reference bus request form.
5. Group Taking Trip: Clay High Band
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the Agent of the Board Form. NA
7. Educational Value of Field Trip: Participate in Land O' The Sky Marching Band Festival at Enka HS.
8. Supporting SSS Benchmark(s): MUF.1.4.2 - Understanding of the uniqueness of musical work designs artistic/cultural context. MU.AV.2.4.2 Perform music of moderate to advanced difficulty
9. Number of Students\*: 84 Number of Chaperones\*: 20
10. Cost Per Student: 498 ± Budget Code or Source to be charged: \_\_\_\_\_  
(Examples: Internal Accounts, 5100-331, Athletic Departments)
11. Departure Time\*: 9/29-6 AM Returning Time\*: 9/30-9 PM

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number/s: \_\_\_\_\_

RECEIVED  
AUG 24 2007  
Secondary Education

Wendell E. Franklin  
Teacher, Team Leader, Department Head, Etc.  
[Signature]  
Principal  
[Signature]  
District Office Approval

SCHOOL DISTRICT OF CLAY COUNTY  
FIELD TRIP REQUEST

APPROVED: *[Signature]*  
ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
SEPTEMBER 17, 2007

1. School Requesting: FLEMING ISLAND HS

2. Transportation (Check one):  
School Bus/s \_\_\_\_\_ Automobile/s \_\_\_\_\_ Commercial Carrier Executive Limousine Other \_\_\_\_\_  
If commercial or other, state type: \_\_\_\_\_

3. Trip(s) overnight: yes  no \_\_\_\_\_ Trip(s) out-of-state: yes  no \_\_\_\_\_

4. Dates of Field Trip\*: 11/8/07 - 11/11/07 Destination\*: Atlanta, Georgia  
\*For school buses . . . if more than one bus is requested, reference bus request form.

5. Group Taking Trip: National Honor Society Officers

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board Form. \_\_\_\_\_

7. Educational Value of Field Trip: Officers will attend the National NHS Conference and participate in Scholar Bowl Competition. These students are the "best of the best" and will develop leadership, planning and public speaking skills that they will apply to service projects and academic mentoring programs at FIHS.

8. Supporting SSS Benchmark(s): SS.C.1.4.4, SS.C.2.4.7, LA.1112.4.2.1, LA.1112.5.2.1, LA.1112.5.2.2, LA.1112.6.3.1, HE.B.3.4.4, HE.B.3.4.1, HE.C.2.4.4, Sc.H.1.4.7

9. Number of Students\*: 7 Number of Chaperones\*: 1

10. Cost Per Student: \$560 Budget Code or Source to be charged: NHS funds #3500  
(Examples: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time\*: 11/8/07 1:45 PM Returning Time\*: 11/11/07 7:00 PM

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number/s: \_\_\_\_\_

**RECEIVED**  
SEP - 5 2007

Secondary Education

Carol Malicki  
Teacher, Team Leader, Department Head, Etc.  
[Signature]  
Principal  
[Signature]  
District Office Approval

SCHOOL DISTRICT OF CL.  
FIELD TRIP REQU.

APPROVED: Jyle Bady  
ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
SEPTEMBER 17, 2007

1. School Requesting: MHS
2. Transportation (Check one):  
School Bus/s \_\_\_\_\_ Automobile/s  Commercial Carrier \_\_\_\_\_ Other \_\_\_\_\_  
If commercial or other, state type: \_\_\_\_\_
3. Trip(s) overnight: yes  no \_\_\_\_\_ Trip(s) out-of-state: yes \_\_\_\_\_ no
4. Dates of Field Trip\*: 9/22+23 Destination\*: President's FFA Conference  
\*For school buses . . . if more than one bus is requested, reference bus request form.
5. Group Taking Trip: FFA
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board Form. \_\_\_\_\_
7. Educational Value of Field Trip: The FFA President + V-Pres - will work w/ other P. + V.P. From the state of Florida on how to be good leaders of their FFA chapters
8. Supporting SSS Benchmark(s): 8.0 - human relations skills, 9.0 - leadership & citizenship skills, 21.0 - Leadership & communication skills
9. Number of Students\*: 4 Number of Chaperones\*: 1
10. Cost Per Student: \_\_\_\_\_ Budget Code or Source to be charged: \_\_\_\_\_  
(Examples: Internal Accounts, 5100-331, Athletic Departments)
11. Departure Time\*: \_\_\_\_\_ Returning Time\*: \_\_\_\_\_

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number/s: \_\_\_\_\_



C.S. [Signature] / J.A. Foulk  
Teacher, Team Leader, Department Head, Etc.  
[Signature]  
Principal  
Paul [Signature]  
District Office Approval



SCHOOL DISTRICT OF CLAY COUNTY  
FIELD TRIP REQUEST

RECEIVED  
*Stat*

AUG 14

APPROVED *[Signature]*  
ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
SEPTEMBER 17, 2007

TRANSPORTATION

1. School Requesting: MIDDLEBURG HIGH
2. Transportation (Check one):  
 School Bus/s \_\_\_\_\_ Automobile/s \_\_\_\_\_ Commercial Carrier  Other \_\_\_\_\_  
 If commercial or other, state type: Charter
3. Trip(s) overnight: yes  no \_\_\_\_\_ Trip(s) out-of-state: yes \_\_\_\_\_ no
4. Dates of Field Trip\*: 11/16 - 11/18/07 Destination\*: Tampa, FL  
\*For school buses . . . if more than one bus is requested, reference bus request form.
5. Group Taking Trip: Band
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the Agent of the Board Form. \_\_\_\_\_
7. Educational Value of Field Trip: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
8. Supporting SSS Benchmark(s): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
9. Number of Students\*: 110 . Number of Chaperones\*: 11
10. Cost Per Student: \_\_\_\_\_ Budget Code or Source to be charged: 0391/7800  
(Examples: Internal Accounts, 5100-331, Athletic Departments)
11. Departure Time\*: TBA . Returning Time\*: TBA

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number/s: \_\_\_\_\_  
 \_\_\_\_\_

RECEIVED  
AUG 17 2007

Secondary Education

*[Signature]*  
Teacher, Team Leader, Department Head, Etc.  
*[Signature]*  
Principal  
*[Signature]*  
District Office Approval

*[Handwritten mark]*